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ABSTRACT

Focusing on five priority areas for 1996-98 identified by the Illinois Community College Board (ICCB), this report describes outcomes for the areas as of January 1997. Following the mission and vision statements of the ICCB, outcomes are described for the following goal areas: (1) ensuring a focus on teaching and learning, including objectives related to the development of a Center for Teaching and Learning, a statewide leadership development program, and statewide curriculum models; (2) ensuring that all Illinois residents have access to higher education opportunities, including objectives related to expanding distance education, providing university classes on community college campuses, and improving recruitment and retention; (3) documenting performance and effectiveness, including objectives related to implementing uniform financial reporting and outcome measures systems and improving accountability measures; (4) providing leadership in the development and continuation of a sense of community and partnerships, including objectives related to promoting cooperation between educational institutions at all levels and improving public understanding of the college system; and (5) acquiring and effectively utilizing resources for the community college system, including objectives related to improving funding levels, strengthening the System Foundation, and improving student aid. For each of objective, the report provides an overview; lists of divisions and staff involved; and a chart of activities, proposed completion times, and status as of 1997. (HAA)

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ED 402 991

Illinois Community College Board

Status Report on GOALS AND OBJECTIVES Fiscal Years 1996-1998

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Illinois Community College Board

STATUS REPORT ON GOALS AND OBJECTIVES FISCAL YEARS 1996-1998

January 1997

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MISSION

The mission of the Illinois Community College Board, as the state coordinating board for community colleges, is to administer the Public Community College Act in a manner that maximizes the ability of the community colleges to serve their communities, promotes cooperation within the system, and accommodates those state of Illinois initiatives that are appropriate for community colleges.

VISION STATEMENT

In carrying out its mission, the Illinois Community College Board affirms its commitment to the "educational development of all persons to the limit of their capacities," as established in the Illinois Constitution. The Board further affirms its commitment to provide leadership and direction to the community college system in ways that maximize local autonomy, but which assure that each local institution is allowed an equal chance of success. The Board accepts its role as a coordinating agency and believes that, in this role, it is an integral partner with local boards of trustees in providing a framework for successful learning experiences for all residents of Illinois.

The Board commits itself to the following vision of the community college as a place where:

- teachers take pride in teaching, students take pride in learning, and the focus is quality and excellence;
- a passionate thirst for new knowledge is instilled, both in students and in staff;
- society's values can, and must, be shaped and revised by community colleges where leadership, integrity, humanity, dignity, pride, and caring are purposefully taught and modeled;
- the experiences of students are directed toward developing each of them as informed, responsible, and contributing citizens and employees;
- the responsibility for accountability is accepted eagerly;

- expressions and manifestations of bigotry, prejudice, and denigration of character are intolerable;
- no individual is inherently more important than another, and each is provided with an equal opportunity to achieve success;
- actions are focused on interdependence, collaboration, and inclusiveness ~ "community" in its broadest sense;
- communities are assisted in identifying and solving problems such as substance abuse, crime, child abuse, and a variety of conditions that undermine and destroy their fibre;
- the boundaries of our communities are extended to countries around the world, and international interdependence is nurtured.

GOALS AND OBJECTIVES FOR FISCAL YEARS 1996-1998

In addition to its routine responsibilities, the Illinois Community College Board has identified special goal areas in which to focus its attention. The selection of these goals is based on issues which are of high priority for the community college system and which relate to the Board's mission and the system's vision.

For fiscal years 1996 through 1998, five goal areas have been identified: **teaching/learning, student access and opportunity, accountability, community, and resources**. The Board officially adopted these goals and their corresponding 21 objectives in June 1995. The goals are synonymous with the themes identified in the system's strategic plan, *Vision 2000*. Work plans specifying activities to accomplish each goal and objective have been developed and are included in this document for the reader's information. The work plans will be assessed on a biannual basis to determine progress toward the goals, as well as to determine what adjustments need to be made to best accomplish the goals.

The following pages provide an overview of each of the goals, the objectives, activities, time lines, staff assignments, and anticipated outcomes for 1996 through 1998 and the status of each activity as of December 30, 1996.

ILLINOIS COMMUNITY COLLEGE BOARD
GOALS AND OBJECTIVES FOR FISCAL YEARS 1996-1998

GOAL: TEACHING/LEARNING

TO ENSURE THAT TEACHING/LEARNING REMAINS THE FOCUS OF THE COMMUNITY COLLEGE SYSTEM.

OBJECTIVES:

1. **To continue to promote an efficient and effective workforce preparation program that meets the needs of the local communities and that fully integrates community college programs with the public schools and businesses and industries of the state and region.**

   Starting Date: July 1995
   Completion Date: June 1998
   Evidence: Comprehensive set of initiatives to encourage effective implementation of workforce preparation plan.

   Status As of December 30, 1996: Interagency workforce plan was developed and endorsed by the ICCB. School-to-Work partnerships have been formed. Three workforce grants, including an Education-to-Careers grant, were funded in fiscal year 1997. A grants workshop was conducted by ICCB staff and interagency workshops were held. A Business/Industry Center brochure was produced and included on the ICCB Website. Manufacturing extension center training was conducted. The program approval process was revised to incorporate work-based learning concepts. Common Performance Management System is being introduced to the system. Workforce preparation awards were presented.

2. **To improve teaching through study projects, research, train-the-trainer, and staff development activities provided through a Center for Teaching and Learning.**

   Starting Date: July 1995
   Completion Date: June 1998

Evidence: Establishment of Center for Teaching and Learning; statewide teaching/learning conferences; and teaching/learning awards.

Status As of December 30, 1996: Centers were conceptualized. Two regional distance learning centers were funded through 1997 HECA grants. Regional consortia have been encouraged to develop staff development programs. The FY 1998 higher education budget request includes $2.0 million for the development of technical skills of community college faculty and staff within the credit hour grant line. The annual Teaching/Learning Conference was held, and the Teaching/Learning awards were presented. Teaching/learning initiatives information has been identified for inclusion on the ICCB Website.

3. **To improve leadership and management of community colleges through a statewide leadership development program.**

Starting Date: July 1995
Completion Date: June 1998
Evidence: Statewide leadership conferences; statewide leadership program.

Status As of December 30, 1996: Public universities have been encouraged to establish community college leadership programs. The University of Illinois has expanded its program, and SIU-C and ISU are developing a cooperative leadership program for community college administrators. Regional higher education consortia have developed professional development activities. An annual ICCB leadership conference was held in November 1995 and one is being planned for March 14, 1997. Program approval/PQP/Program Review, Grants, MIS, and MEC workshops have been conducted.

4. **To improve curriculum by development of statewide curricula models for developmental and remedial education and manufacturing/industrial technology.**

Starting Date: July 1995
Completion Date: June 1998
Evidence: Statewide model curriculum for manufacturing/industrial technology; and statewide model for developmental/remedial education.

Status As of December 30, 1996: The adult/remedial education study has been designed to provide information for development of statewide curriculum model. A survey of remedial and adult education was sent to the colleges in

December and student data from ICCB data files are being analyzed. The manufacturing/industrial technology project scope was developed, information compiled, and panel convened to develop draft model curricula. The panel has been meeting since April 1996.

5. To improve transfer of community college course work to other colleges and universities.

Starting Date: July 1995
Completion Date: June 1998
Evidence: Model transfer curricula.

Status As of December 30, 1996: IAI panels continue to meet and a list of statewide articulated courses is being developed. Articulation models have been developed for agriculture, art, business, computer science, criminal justice, education, engineering, music, nursing, and psychology. Four new discipline area panels have been convened to articulate English, mass communications, speech, and theater.

WORK PLAN

GOAL: **TEACHING/LEARNING**

OBJECTIVE #1: To continue to promote an efficient and effective workforce preparation program that meets the needs of the local communities and that fully integrates community college programs with the public schools and businesses and industries of the state and region.

DIVISION(S): Programs, Policy and Planning, Executive

STAFF: Ivan Lach, Lynn Burger, Carol Lanning, Zach Mathew, Darcy McGrath, Preston Morgan, Scott Parke, Barb Risse, Walter Woodhull

ACTIVITY	TIME LINES	STAFF	STATUS
1. Work with other state agencies to develop a coordinated workforce preparation strategy for Illinois.	June 1995- June 1998	(Evans) Lach Burger	Interagency workforce plan has been developed and endorsed by the ICCB. Interagency workshops have been conducted.
2. Develop local School-to-Work (Education-to-Careers) partnerships within each community college district that include high schools, SDAs, adult education providers, social service agencies, and businesses and industries to work collaboratively to enhance workforce preparation for all individuals within the community.	June 1995- December 1996	(Evans) McGrath (Vespa) Burger	41 partnerships have been formed. Partnerships are in process of developing local education-to-careers implementation plans. State steering committee is in process of seeking federal funds, anticipated July 1997.

ACTIVITY	TIME LINES	STAFF	STATUS
3. Develop and implement an ICCB Education-to-Careers grant for distribution to all the community colleges for use in developing local partnerships that address school-to-work.	October 1995-June 1997	McGrath (Vespa) Burger Lach (Evans)	Three workforce preparation grants totaling $11.15M were funded in FY97 budget; Workshop was held 5/30/96 to disseminate information.
4. Articulate additional tech prep programs between the secondary schools and the community colleges in occupational fields that continue to have high labor market demand.	July 1996-June 1998	McGrath (Vespa)	The concept of integration of academic and occupational education at the community college is being reviewed and clarified; an identifier for Tech Prep students has been added to the A1 reporting system.
5. Develop strong coordinated relationships between the state's One-Stop Career Center Network and the community colleges to enhance the access to community colleges' employment training programs for all students.	January 1996-July 1997	(McGrath) Morgan Lach (Vespa)	A process for creating satellites to the one-Stop Centers at every community college has been developed. The ICCB JTPA grant has been refocused to provide funding for this initiative.
6. Establish technology/telecommunications connections between the state's One-Stop Career Center Network and community colleges to enhance information on labor market trends, occupational skills requirements, and education and training opportunities to all learners within the community.	July 1996-June 1998	(Hart) (Allen) Mathew McMillan	Hardware specifications for this network have been identified and described. State agency representatives have met to coordinate activities.

ACTIVITY	TIME LINES	STAFF	STATUS
7. Increase the number of small- and medium-sized businesses receiving assessment services, customized training for employees, and assistance with management and production processes provided by the business/industry centers at community colleges.	October 1995-June 1997	(Evans) Lach Morgan	Coordinated placement of community college system advertisement and feature article in Illinois Business magazine which went to 26,000 Illinois businesses. Procured funding for production of 5,000 copies of article and advertisement that will be given to general assembly members and community colleges for their distribution.
8. Develop coordinated technical assistance outreach services for manufacturing firms involving the business/industry centers at community colleges and the Coalition for Manufacturing Performance through Technology (COMPETE) extension centers.	June 1995-June 1997	Morgan (Hart)	Project COMPETE has been replaced by IMEC. Memorandum was sent to presidents to inform them of the change and Rock Valley College staff will give IMEC presentation at January 1997 Presidents Council meeting in Rockford.
9. Participate in the development of occupational skills standards with the Illinois Occupational Skills Standards and Credentialing Council and disseminate these standards to all community colleges in Illinois.	June 1995-June 1998	McGrath Burger	Standards for eight occupational clusters endorsed by IOSSCC; dissemination process is being finalized.
10. Utilize the new occupational skills standards in the ICCB program approval process and in the ICCB program evaluation system to ensure that these standards are being integrated into occupational/technical programs within the community colleges.	June 1996-June 1998	Burger Lanning McGrath (Risse)	Skills standards incorporated into revamped program approval form. Use of skills standards in program approval and program review addressed at 12/96 workshop.

ACTIVITY	TIME LINES	STAFF	STATUS
11. Work with community colleges to adopt and pilot test the Common Performance Management System to measure the student outcomes of community college programs.	June 1996- June 1998	Parke Lanning	Presented information and received feedback at MIS Workshop, IL Association for Institutional Research, and AACC meetings. Phase II Pilot of Workforce Program Participants is underway.
12. Increase the priority of work-based learning experiences for students enrolled in community college programs by integrating work-based learning as a criteria for ICCB program approval and ICCB program evaluation.	October 1995- June 1998	Burger Lanning McGrath (Risse)	Work-based learning incorporated into revamped program approval form. Use of work-based learning in program approval and program review addressed at 12/96 workshop.
13. Recognize community colleges that develop outstanding workforce preparation initiatives by presenting them with the ICCB Award for Excellence in Workforce Preparation.	May 1996 May 1997 May 1998	Morgan Lach Burger McGrath (Vespa) Woodhull	Fiscal year 1996 awards presented at 5/17/96 ICCB meeting. Will begin preparation of 1997 award application in January/February 1997. Application will be distributed in March and awards presented in May.

WORK PLAN

GOAL: **TEACHING/LEARNING**

OBJECTIVE #2: To improve teaching through study projects, research, train-the-trainer, and staff development activities provided through a Center for Teaching and Learning.

DIVISION(S): Programs, Executive, Policy and Planning

STAFF: Ivan Lach, Andi Berryman, Darcy McGrath, Virginia McMillan, Yvonne Singley, Cherie VanMeter, Bev Waldrop, Walter Woodhull, Executive Director

ACTIVITY	TIME LINES	STAFF	STATUS
1. Conceptualize the Center for Teaching and Learning	January 1996	(Evans) Exec. Dir. Woodhull Lach	Concepts, purposes, and needs for a center or centers for teaching and learning in the community colleges have been discussed with many groups within the Illinois community college system to develop a unified system concept.
2. Collaborate with Foundation Executive Director to research public/private funding sources to support development of the Center for Teaching and Learning	July 1996	Woodhull (Evans) Exec. Dir.	Research occurring; inquiries made; list of potential private foundations produced.
3. Prepare proposals for funding the Center for Teaching and Learning	August- September 1996	(Evans) Exec. Dir. Woodhull	On hold; however, two statewide teaching/ learning centers were funded through HECA funds in FY 1997.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Encourage state universities in Illinois to develop continuing education and graduate programs for community college faculty that focus on the teaching/learning process.	July 1995- June 1997	(Evans) Lach	Discussions were held with several universities. The University of Illinois has utilized ICCB input to expand its leadership program. SIU-C and ISU are developing a cooperative leadership program for community college administrators.
5. Encourage the regional higher education consortia in Illinois to develop regional staff development programs and continuing education opportunities designed for community college faculty that focus on the teaching/learning process.	July 1996- June 1998	McMillan Lach	FY 1997 HECA RFPs encouraged regional staff development programs.
6. Cosponsor an annual Teaching/Learning Conference.	October 1995 December 1996 December 1997	Singley Waldrop McGrath	Annual Teaching/Learning Conferences were held in October 1995 and November 1996.
7. Recognize three community colleges for outstanding teaching/learning initiatives.	October 1995 October 1996 October 1997	Singley Lach McGrath Berryman Risse Woodhull	Awards were presented in October 1995 and 1996.
8. Disseminate teaching/learning initiatives information to community colleges by Internet.	May 1996	(Allen) Waldrop (Hart) VanMeter Mathew	Over 100 teaching/learning websites reviewed; sorted for eventual inclusion on ICCB Website. (Information on ICCB award winners is being put on the ICCB website.)

WORK PLAN

GOAL: **TEACHING/LEARNING**

OBJECTIVE #3: To improve leadership and the management of community colleges through a statewide leadership development program

DIVISION(S): All Divisions

STAFF: Executive Director, Pat Aulich, Lynn Burger, Ivan Lach, Carol Lanning, Virginia McMillan, Preston Morgan, Scott Parke, Mike Srbljan, Walter Woodhull

ACTIVITY	TIME LINES	STAFF	STATUS
1. Encourage public universities in Illinois to establish community college leadership programs that include continuing education and graduate degrees for community college personnel.	July 1995- June 1997	Exec. Dir. (Evans)	Discussions were held with several universities. The University of Illinois utilized ICCB input to expand its leadership program. SIU-C and ISU are developing a cooperative leadership program for community college administrators.
2. Establish a process to provide ongoing input and advice to public universities on their community college leadership programs from community college presidents, administrators, and trustees.	June 1996- June 1998	Exec. Dir. (Evans)	ICCB staff are working with Presidents Council Leadership Committee and Trustees Association.
3. Encourage the regional higher education consortia to develop regional staff development and continuing education opportunities designed for community college administrators.	June 1996- June 1998	(Evans) McMillan	FY 1997 HECA RFPs encouraged regional staff development.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Conduct annual leadership conferences on topics of importance to the community college system and the students served by the system.	November 1995 March 1997 March 1998	Woodhull McMillan All Divisions	Annual leadership conference held in November 1995. Plans are underway for a March 1997 conference.
5. Coordinate workshops and institutes (PQP/Program Review, MIS, MEC Training, etc.).	Ongoing	McMillan Lach Lanning Burger Parke (Hart) Morgan All Divisions	Grants workshop held 5/30/96. MEC training conducted 4/96. MIS workshop held 7/96. Program approval/PQP/ program review workshops held 12/95 and 12/96.

WORK PLAN

GOAL: **TEACHING/LEARNING**

OBJECTIVE #4a: To improve curriculum by development of statewide curricula models for adult and remedial education and manufacturing technology.
(a) Adult and Remedial Education

DIVISION(S): Programs, Policy and Planning

STAFF: Bev Waldrop, Ivan Lach, Carol Lanning, Virginia McMillan, Scott Parke, Barb Risse, Yvonne Singley

ACTIVITY	TIME LINES	STAFF	STATUS
1. Conduct a survey of the curricula in adult education, ESL, and remedial/ developmental education in the community colleges in Illinois.	March 1996	Waldrop Singley (Risse) Parke Lanning McMillan	Following the pilot testing of the instrument, the two surveys (one for adult education and one for remedial/developmental) have been sent to the field with a return date of 1-30-97. The data will be summarized and analyzed during February.
2. Conduct an analysis of adult education, ESL, and remedial/developmental education enrollment.	March-April 1997	(Risse) Lanning Parke	Cross-sectional data tables have been produced. The cohort for longitudinal student tracking has been identified.
3. Work with a task group to analyze the current adult education and remedial/developmental education curriculum at community colleges in Illinois.	June 1997	Lach Waldrop Singley (Risse) Lanning	Task group will be formed following analyses of survey information.
4. Analyze effective models of integrating adult education and remedial/ developmental education curricula both in Illinois and other states.	July 1997	Waldrop Singley (Risse) Lanning	Collection of models from other states has begun and will be reviewed during December and January.

ACTIVITY	TIME LINES	STAFF	STATUS
5. Work with task group and ICCB Program Advisory Committee to develop a model integrated curriculum for adult education and remedial/developmental education.	June 1997	Lach Waldrop Singley	
6. Disseminate the model integrated curriculum to community colleges and pilot test at five or more colleges.	September 1997	Waldrop Singley	

WORK PLAN

GOAL: **TEACHING/LEARNING**

OBJECTIVE #4b: To improve curriculum by development of statewide curricula models for adult and remedial education and manufacturing technology.
(b) Manufacturing Technology

DIVISION(S): Programs

STAFF: Darcy McGrath, Lynn Burger, Ivan Lach, Preston Morgan (in conjunction with IBHE and ISBE staffs)

ACTIVITY	TIME LINES	STAFF	STATUS
1. Define scope of project and identify priority occupational areas within manufacturing/ industrial technology.	July-August 1995	Lach Burger McGrath Morgan	Completed.
2. Compile information and resources (e.g., existing model curricula, labor market information, skills standards, current Illinois curricula, etc.)	July-October 1995	Burger McGrath Morgan	Completed.
3. Convene panel to develop draft model articulated curriculum, obtain input/endorsement from manufacturing subcouncil of the Illinois Occupational Skills Standards & Credentialing Council, and obtain panel approval.	January 1996-February 1997	Lach Burger McGrath Morgan	Panel has been meeting since 4/96.
4. Circulate draft model curriculum for system review.	March 1997	Burger McGrath Morgan	

ACTIVITY	TIME LINES	STAFF	STATUS
5. Revise draft model curriculum to incorporate input and obtain approval of panel; steering committee; and ICCB, IBHE, and ISBE.	June 1997	Burger McGrath Morgan	
6. Disseminate adopted model curriculum.	July 1997	Burger McGrath Morgan	

WORK PLAN

GOAL: **TEACHING/LEARNING**

OBJECTIVE #5: To improve transfer of community college course work to other colleges and universities.

DIVISION(S): Programs, Policy and Planning

STAFF: Ivan Lach, Lynn Burger, Darcy McGrath, Virginia McMillan, Preston Morgan, Scott Parke, Barb Risse, Yvonne Singley, Susan Srbljan, Bev Waldrop

ACTIVITY	TIME LINES	STAFF	STATUS
1. Complete the list of statewide articulated courses that meet the Illinois transferrable General Education core curriculum requirements.	June 1996	Singley	IAI panels met and list of articulated general education courses was developed. This list was sent back to each college for further review.
2. Complete the articulation of major field requirements in business, psychology, education, art, music, and nursing.	July 1996	Lach Risse Singley Waldrop Burger (Vespa) McGrath	All but Art were completed in October 1995. Art was completed in April 1996.
3. Complete the articulation of major field requirements in computer science, special education, biological sciences, agriculture, and criminal justice.	July 1997	Lach Singley Risse Burger (Vespa) Morgan	Agriculture and criminal justice were completed April 1996. Computer science and special education were completed in November 1996.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Complete the list of statewide articulated courses in all of the major fields that have been articulated.	June 1998	Singley	A list of courses was submitted by each college and university to the articulation panels in October 1996.
5. Conduct study of community college transfer student success.	December 1995-December 1997	McMillan Parke S. Srbljan Lanning	Scheduled for 1997. Systemwide computer programs for completing the new IPEDS Graduation Rate Survey will be completed in conjunction with this project.

GOAL: STUDENT ACCESS AND OPPORTUNITY

TO ENSURE THAT ALL ILLINOISANS HAVE ACCESS TO HIGHER EDUCATION OPPORTUNITIES.

OBJECTIVES:

1. **To expand offerings on the technology/telecommunications networks.**

   Starting Date: July 1995
   Completion Date: June 1998
   Evidence: Continued funding; faculty training and support; statewide policy development; reduction of line charges; and extension of course offerings.

   Status As of December 30, 1996: Capital funding for telecommunications and technology enhancement included in fiscal year 1997 budget request; money was appropriated, but bonding capacity was not extended in spring session. Technology support grants ($4.65M) were funded for fiscal year 1997. Continued negotiations with telephone companies have resulted in reduction of rates by four major companies. Consortia administration HECA grants include funding for professional development. Recent data from the colleges and universities indicated approximately 8,000 students taking telecommunications courses during the fall term 1996. This represents a major increase over a year ago. Month meetings with consortia directors and staff visits to consortia steering committee meetings are identifying policy issues. A statewide interconnectivity plan for the interactive video system is being developed. A statewide technology task force is being reconvened.

2. **To provide upper-division and graduate programs offered by cooperating colleges and universities on community college campuses.**

   Starting Date: July 1995
   Completion Date: June 1998
   Evidence: Availability of programs.

Status As of December 30, 1996: Upper-division and graduate program offerings have been identified. Programmatic needs assessment is being conducted.

3. **To increase the percentages of hard-to-serve and diverse populations recruited and retained in Illinois community colleges.**

Starting Date: July 1995
Completion Date: June 1998
Evidence: Implementation of strategies to reduce or remove barriers.

Status As of December 30, 1996: A Student Support Grant initiative was funded in the fiscal year 1997. A new ISAC grant program was developed. Strategies were developed for expansion of opportunities program. Staff are participating in the Multicollege Project on Diversity. A study of remedial/adult education is being conducted. Interagency discussions are taking place on coordinated processes for One-Stop Career Centers. Information to other social service agencies and providers about opportunities for their clients at local community colleges has been enhanced through the program and workforce brochures, program guide on the ICCB Website, system services folders, and radio and TV spots.

WORK PLAN

GOAL: **STUDENT ACCESS AND OPPORTUNITY**

OBJECTIVE #1: To expand offerings on the technology/telecommunications networks.

DIVISION(S): Policy and Planning, Programs, Executive (in conjunction with IBHE and ISBE staffs)

STAFF: Virginia McMillan, Lynn Burger, Ivan Lach, Carol Lanning, Yvonne Singley, Mike Srbljan, Walter Woodhull, Manager of Telecommunications Networking

ACTIVITY	TIME LINES	STAFF	STATUS
1. Review statewide transmission standards.	June 1996	(Hart) McMillan	Completed. Interconnectivity standards proposed by technical workgroup have been adopted.
2. Review network engineering design.	June 1997	(Hart) McMillan	Telecommunications network design was reviewed in conjunction with interconnectivity. Regional consortia are proposing network redesigns with their HECA Telecommunications proposals.
3. Review desktop video influences upon classroom video.	June 1997	(Hart) McMillan	Being reviewed in conjunction with interagency projects.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Monitor progress of line price reductions.	Early 1996	(Hart) McMillan	Several meetings with BHE/ICCB Telecommunications Task Force, Illinois Commerce Commission, state agencies, major telecom providers, and other related groups have been conducted to better understand and actively participate in the industry changes created by the new federal telecom law. Work continues toward improving both the state's rural access to higher speed networks at lower costs, as well as the state's metropolitan areas progress in unprecedented increased provider offerings. Major efforts to influence new federal rules and regulations have occurred.
5. Further educate and facilitate consortia regarding provider offerings and negotiated price breaks.	October 1995-July 1996	(Hart) McMillan	Meetings with Regional Consortia Directors are held on a monthly basis.
6. Meet with telecommunications and alternative providers to facilitate cooperation and actual discounts.	October 1995-January 1996	(Hart) McMillan	Meetings have been held with several providers of voice, data, and video. Results of an RFI for internet dial-in access were disseminated to the system.
7. Follow pricing influences regarding video site growth, hardships, etc.	1996-1998	(Hart) McMillan	The ability to conduct this activity was influenced by the inability to expand video sites due to lack of capital funding. It has, therefore, been postponed until 1997-98.

ACTIVITY	TIME LINES	STAFF	STATUS
8. Improve regional/statewide and define future/ legacy systems interconnectivity.	1996-1998	(Hart) McMillan	Major emphasis has been placed on interconnectivity for the past four months. Regional consortia plans for interconnectivity are being reviewed by the consortia technology workgroup, and proposals will be included in HECA proposals.
9. Evaluate the need for training centers in the state and determine funding for consortia accordingly.	1996	McMillan Lanning (Hart)	Feedback from consortia on professional development resulted in HECA funding being awarded to two training centers.
10. Encourage consortia to utilize technology/telecommunications for high need, high cost, low enrollment courses and programs through consortia meetings and HECA grant reviews.	1996	McMillan Lanning (Hart) Lach	Has occurred through consortia visits, accountability/productivity/program review recommendations.
11. Promote model instruction which utilizes technology/telecommunications at appropriate conferences.	1995 1996 1997	Singley McMillan	Community college faculty presented at 1995 and 1996 Teaching and Learning Conferences. Use of technology by faculty will be the theme of the 2/97 Regional Consortia Conference.
12. Seek funding to expand offerings.	October 1995- June 1998	(Evans) Woodhull McMillan M. Srbljan	Funding for technology initiatives was included in FY97 appropriations and again in the FY98 budget request. Discussions have occurred with DOD regarding military offerings through technology.
13. Identify issues concerning courses and programs and work cooperatively with agencies such as IBHE, ISBE, ISAC, and others to resolve.	1996-97	McMillan Lach Lanning (Risse) Burger	ICCB/BHE staffs have met with college/ university reps to identify issues. Staffs will work with consortia committee to look at policies. ICCB/BHE has reconvened a statewide task force to look at technology issues.

WORK PLAN

GOAL: **STUDENT ACCESS AND OPPORTUNITY**

OBJECTIVE #2: To expand the offerings of upper-division and graduate programs by cooperating colleges and universities on community college campuses.

DIVISION(S): Programs, Policy and Planning, Executive

STAFF: (Evans), Executive Director, Ivan Lach, Carol Lanning, Virginia McMillan, Scott Parke

ACTIVITY	TIME LINES	STAFF	STATUS
1. Conduct a survey of upper-division and graduate programs being offered by universities at extensions on community college campuses.	March 1996	(Risse) Parke	Survey conducted in summer 1995 and addressed in January 1996 Board item.
2. Conduct a programmatic needs assessment in each of the regional consortia.	June 1997	Lanning (Risse) Parke	In progress in cooperation with BHE.
3. Disseminate the results of the survey and needs assessment to community colleges, public and private universities, BHE, and regional consortia.	September 1997	Lach (Evans) McMillan Exec. Dir.	In progress in cooperation with BHE.
4. Work with community college presidents and public and private four-year institutions to provide needed programs at extension sites within community college districts.	1997-1998	(Evans) Exec. Dir.	Will commence following conclusion of above activities.

WORK PLAN

GOAL: **STUDENT ACCESS AND OPPORTUNITY**

OBJECTIVE #3: To increase the percentages of hard-to-serve and diverse populations recruited and retained in Illinois community colleges.

DIVISION(S): All Divisions (July 1995 through June 1998)

STAFF: Ivan Lach, Andi Berryman, Kevin Cain, Carol Lanning, Virginia McMillan, Preston Morgan, Scott Parke, Barb Risse, Yvonne Singley, Susan Srbljan, Bev Waldrop, Walter Woodhull

ACTIVITY	TIME LINES	STAFF	STATUS
1. Develop and implement an ICCB Student Support Grant that will enable community colleges to provide the extra support services needed by the increased numbers of hard-to-serve individuals seeking workforce preparation at community colleges.	July 1995 to June 1997	(Evans) Lach (Allen) Berryman Waldrop	Completed. Included in FY97 budget.
2. Increase the number of community colleges providing transitional services and job training to welfare recipients by contract with the Department of Public Aid.	July 1995 to June 1997	(Evans) (Vespa) Lach Waldrop Berryman	A refocused Opportunities program has been developed with DPA that will enable a steady expansion of this program.
3. Develop coordinated intake and admissions processes between the community colleges and the state's One-Stop Career Center Network to improve the access to a community college for individuals seeking employment training.	Dec 1995 to June 1997	Lach (Vespa) (Allen) Berryman Morgan	In progress as Opportunity programs are revamped and one-stop centers come on line.

4.	Assist with the Multicollege Project on Diversity to help all colleges learn how to develop effective diversity programs at their institutions.	July 1995 to June 1996	(Evans) Exec. Dir. Singley	Worked with Prairie Educational Consortium to develop HECA proposal for Minority Articulation Project funded in fiscal year 1996. Will be used as model for other community colleges.
5.	Monitor the progress of community colleges in serving hard-to-serve populations by preparing periodic analytical reports.	June 1997 June 1998	Parke Lanning S. Srbljan Cain McMillan	Initial project will address Remedial/ESL/ Adult Education. The project is underway.
6.	Enhance the information provided to other social service agencies and providers about the opportunities for their clients at local community colleges.	June 1996 June 1997 June 1998	Woodhull Berryman (Evans)	Program brochure, program guide on ICCB Website, workforce brochure, system services folder have all been published. Radio & TV spots provided; contact made with counselors.

GOAL: ACCOUNTABILITY

TO DOCUMENT THE PERFORMANCE AND EFFECTIVENESS OF THE COMMUNITY COLLEGE SYSTEM.

OBJECTIVES:

1. **To implement a uniform financial reporting system and integrate it into a statewide management information system.**

   Starting Date: July 1995
   Completion Date: November 1996
   Evidence: Fully operational reporting system.

   Status As of December 30, 1996: Procedural manual and guidelines for data submission were developed. Crosswalks were completed and disseminated to colleges. Database design, edit reports, and standardized statistical reports have been developed. User screens have been designed. System is ready and will be fully operational when audited data from the colleges are finalized.

2. **To implement a system of outcome measures for all major student objectives.**

   Starting Date: July 1995
   Completion Date: June 1996
   Evidence: Measures for all student goal areas.

   Status As of December 30, 1996: The annual Accountability and Productivity Report was completed in September and transmitted to the BHE. A study of off-campus offerings and the Occupational Follow-up Study were completed. An update of "Inventory of Accountability Measures" is in progress. Agreement to obtain Licensure information has been obtained and data requested from the Department of Professional Regulations. A Nonreturning Student Survey has been designed and is in progress.

3. To improve accountability measures for community college instructional programs and activities.

Starting Date: July 1995
Completion Date: June 1996
Evidence: Revised recognition process; revised program review process.

Status As of December 30, 1996: Evaluation of program review process in progress. Development of new recognition process in progress.

4. To continue to improve public information.

Starting Date: July 1995
Completion Date: June 1996
Evidence: Implemented public information campaign.

Status As of December 30, 1996: Public information report for state legislature and brochure of program matrix for high school counselors and prospective students have been produced and disseminated through mailings;the program guide has been included as part of the ICCB Website. PSA radio/TV announcements on community college system aired during community college month.

5. To assist all colleges in their management efforts to be efficient and effective institutions.

Starting Date: July 1995
Completion Date: June 1996
Evidence: All colleges receive full recognition status and are financially viable institutions.

Status As of December 30, 1996: Recognition process has been evaluated. Design of new process should be completed by the end of January 1997.

WORK PLAN

GOAL: **ACCOUNTABILITY**

OBJECTIVE #1: To implement a uniform financial reporting system and integrate it into a statewide management information system.

DIVISION(S): Fiscal Affairs, Policy and Planning

STAFF: Pat Aulich, Kevin Cain, Kevin Everhart, Zach Mathew, Virginia McMillan, Ed Smith, Mike Srbljan, Susan Srbljan, Cherie VanMeter, Darice Yonker

ACTIVITY	TIME LINES	STAFF	STATUS
1. Develop procedural manual and establish guidelines for data submission.	June 1995	Smith Yonker Mathew	Completed. Manual printed May 1995; update in FY96 along with Fiscal Management Manual.
2. Create crosswalk tables.	June 1995	Mathew Cain	Completed. Crosswalk tables completed and disseminated to colleges.
3. Develop database design.	September-December 1995	Mathew Aulich Cain Smith Yonker Everhart	Completed. Database design completed.
4. Develop edit reports.	September-January 1996	Mathew Yonker Smith	Completed. Edit reports developed and sent to colleges.

ACTIVITY	TIME LINES	STAFF	STATUS
5. Develop initial standard statistical reports.	September-February 1996	Mathew Yonker Smith	First six standard reports have been developed.
6. Design user screens.	January-February 1996	Mathew Yonker Smith M. Srbljan	User screens have been developed.
7. Present reports and screens to UFRS user group, Finance Advisory Committee, and MIS/Research Advisory Committee.	March 1996	M. Srbljan Mathew Yonker Aulich	Users group met 2/20/96; Finance Advisory Committee met 5/24/96; will meet with MIS/Research in July. Additional meetings planned for summer.
8. Develop delivery mechanism (Internet). a. Web Site 1. Web OS 2. FAQ 3. Manual 4. Current Issues 5. Standard Reports b. Software evaluation for delivery 1. In-house development of sample data (includes graphics, reports, droplist, data to word processor or spreadsheet) 2. Comparison of in-house product with commercial 3. Selection	September 1995-March 1996 January-February 1996 January 1996 February 1996 March 1, 1996	Mathew (Hart) Aulich Cain Everhart VanMeter	Activities a1-4 are ready to go on line; activity a5 will not be on line until later. Activity b has been completed. The decision was to develop the software in-house.

ACTIVITY	TIME LINES	STAFF	STATUS
9. Design additional reports.	January-November 1996	Yonker Smith M. Srbljan Mathew	Internal UFRS group meeting weekly to review and develop.
10. Select and setup pilot sites; test, debug, and modify reporting system	April-August 1996 or April-November 1996	Mathew Yonker Smith Cain Everhart	Some sites have been selected, others will be selected in the near future.
11. Update MIS and Fiscal Management Manuals to reflect structure and categorization.	March 1996	Parke S. Srbljan M. Srbljan Yonker Smith Mathew	MIS update discussed at 3/96 meeting; FMM update discussed at Finance Advisory Committee meeting on 5/24. Updated MIS & FMM released in June 1996.
12. Develop and present a workshop on training for system users.	October 1996	Mathew Aulich (Hart) M. Srbljan Yonker	On-line tutorials being developed. Target date for implementation is August 1997.
13. Implement system with audited fiscal year 1996 data.	November 1996	Fiscal Affairs Policy/Planning	Final edit checks to FY96 audited data completed in December 1996. FY1996 audited data for those colleges with clean data on Internet in December 1996.
14. Develop process for monitoring effectiveness and provide continual improvements and updates to financial data reporting system	December 1996-June 1997	Mathew Aulich (Hart) M. Srbljan	Ongoing with additional standard reports being developed along with improvements and updates to Delphi system.

ACTIVITY	TIME LINES	STAFF	STATUS
15. Integrate existing data with financial data reporting system.	January 1997-Ongoing	Parke S. Srbljan Yonker Smith Mathew M. Srbljan	Expanded UFRS coverage and integrated record layout in MIS Manual. Work on the Performance Based Funding project is expected to achieve further integration. Discussions of integrating UFRS with Unit Cost and UFRS with the new IPEDS finance format have begun. Individual workplan items and time lines are being developed.
16. Review NACUBO and audit guidelines to keep financial data reporting guidelines up-to-date.	Ongoing	Smith Mathew	

WORK PLAN

GOAL: **ACCOUNTABILITY**

OBJECTIVE #2: To develop and implement a system of measures for all major student outcomes.

DIVISION(S): Policy and Planning (July 1995 through June 1998)

STAFF: Scott Parke, Pat Aulich, Kevin Cain, Carol Lanning, Virginia McMillan, Susan Srbljan

ACTIVITY	TIME LINES	STAFF	STATUS
1. Complete the *Accountability and PQP Report*	September 1995	Policy and Planning	Report was presented to the ICCB in September and to BHE in October.
2. Complete a review of off-campus student enrollment.	September-December 1995	Risse Parke	Report presented to the ICCB and BHE in January 1996.
3. Conduct an Occupational Follow-up Study.	October 1995 October 1996	Risse S. Srbljan	Report presented to the ICCB in October 1995 and October 1996.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Update and prioritize the ICCB *Inventory of Accountability Measures*.	June 1997	McMillan Parke Lanning Cain	In progress. Will interface with the Performance Based Funding Project.
5. Conduct a Licensure Passage Study.	June 1997	Lanning Parke S. Srbljan Cain	Data acquisition in progress.
6. Conduct a Student Success Study (Retention/Graduation/Transfer).	March 1997	Parke (Risse) Lanning S. Srbljan Cain	Scheduled for 1997.
7. Conduct a Nonreturning Student Study.	October 1997	Parke S. Srbljan Cain	Pilot test completed spring 1996. Final Survey and Instructional Manual distributed at the 7/96 MIS Workshop. Survey by the colleges is underway.
8. Employment Tracking System data analysis.	December 1997	Parke Aulich	Incorporated into the Nonreturning Student Survey analysis. ICCB data has been forwarded to IDES for matching against 4th quarter of 1996 wage database.

ACTIVITY	TIME LINES	STAFF	STATUS
9. Interagency Common Workforce Performance Management System project participation.	1995-1998	Parke Lanning (Risse)	Ongoing; policy on Data Access and Use and Shared Data Agreements developed. Participating in work on policy team, technical team, and separate workgroups on data clearinghouse issues, consumer information, and developing quality assurance systems. Selected to serve on HRIC Information, Accountability, and Research Committee which will address related issues.

WORK PLAN

GOAL: **ACCOUNTABILITY**

OBJECTIVE #3: To improve accountability measures for community college instructional programs and activities.

DIVISION(S): All Divisions

STAFF: (Evans), Executive Director, Ivan Lach, Virginia McMillan, Mike Srbljan, Walter Woodhull

ACTIVITY	TIME LINES	STAFF	STATUS
1. Evaluate revised program review process, including data supplied to colleges, information requested from colleges, linkages with IBHE PQP initiative, and ICCB program approval and ICCB recognition process.	February 1996 December 1997 December 1998	Programs Policy and Planning	In process. Changes made in data provided to colleges for program review in Dec, 1996. Major review scheduled for 1997.
2. Continue evaluation of ICCB recognition process by seeking input from advisory groups, reviewing statutory requirements, assessing the relationship with accreditation agencies, and determining appropriate standards.	January1996- June 1997	All Divisions	Recognition workplan meetings continuing to evaluate new standards for next cycle.
3. Finalize any needed restructuring of recognition process, including appropriate rule changes applicable to instructional programs.	June 1997	All Divisions	Being considered by Recognition Workplan group; in progress.

WORK PLAN

GOAL: **ACCOUNTABILITY**

OBJECTIVE #4: To continue to improve public information.

DIVISION(S): Executive, Programs, Policy and Planning

STAFF: (Evans), Executive Director, Lynn Burger, Cherie VanMeter, Walter Woodhull

ACTIVITY	TIME LINES	STAFF	STATUS
1. Produce public information report for state Legislature.	January 1996	Woodhull in partnership with ICCTA and Presidents Council	Completed.
2. Produce student program matrix for high school counselors and prospective students in partnership with ICCTA.	February 1996	Woodhull Burger	Brochure published 4/96.
3. Produce information for worldwide web dissemination.	March 1996	Woodhull (Hart) VanMeter Burger	Completed 4/96.
4. Develop statewide public information campaign to enhance the image of the community college system.	June 1996 June 1997 June 1998	Woodhull	PSA radio/TV announcements on community college system were aired during April (state and national community college month). PSA radio/TV scripts are written and will be produced for April 1997.

WORK PLAN

GOAL: **ACCOUNTABILITY**

OBJECTIVE #5: To assist all colleges in their management efforts to be efficient and effective institutions.

DIVISION(S): All Divisions

STAFF: Mike Srbljan, Ivan Lach, Carol Lanning, Virginia McMillan, Scott Parke, appropriate staff from all divisions

ACTIVITY	TIME LINES	STAFF	STATUS
1. Evaluate the current recognition process.	June 1996	M.Srbljan Lach McMillan Parke Risse	Recognition workplan group meeting monthly. New standards should be available in early 1997.
2. Evaluate results from recognition visits.	Recognition Cycle	All Divisions	Completed.
3. Evaluate all financial data and reports presently collected and generated.	June 1997	Fiscal Policy and Planning	In progress - Fiscal division meeting to discuss.
4. Review and evaluate *Inventory of Accountability Measures* as they pertain to fiscal management.	June 1997	Fiscal Policy and Planning	In progress - Fiscal division meeting to discuss.
5. Evaluate all programmatic data and reports presently collected and generated.	June 1997	Programs Policy and Planning	

GOAL: COMMUNITY

TO PROVIDE LEADERSHIP IN THE DEVELOPMENT AND CONTINUATION OF A SENSE OF COMMUNITY AND THE DEVELOPMENT OF PARTNERSHIPS.

OBJECTIVES:

1. **To promote cooperation of community colleges with other entities, including other community colleges, universities, businesses and industries, high schools, and government agencies, in establishing partnerships, cooperative agreements, and consortia that would result in the delivery of higher quality programs and services.**

   Starting Date: July 1995
   Completion Date: June 1998
   Evidence: Increased number of partnerships and cooperative agreements.

   Status As of December 30, 1996: Plan developed identifying partnership ports. Partnership teams identified. ICCB Homepage has been developed to increase communication access through electronic means. Listservs have been established, and data are being submitted through the Internet.

2. **To develop a better public understanding of the role of community colleges through the use of telecommunications.**

   Starting Date: October 1996
   Completion Date: June 1997
   Evidence: Public telecommunications symposia.

   Status As of December 30, 1996: This project is currently on hold due to departure of Executive Director and Manager of Telecommunications Networking.

WORK PLAN

GOAL: **COMMUNITY**

OBJECTIVE #1: To promote cooperation of community colleges with other entities, including other community colleges, universities, businesses and industries, high schools, and government agencies, in establishing partnerships, cooperative agreements, and consortia that would result in the delivery of higher quality programs and services.

DIVISION(S): All Divisions

STAFF: Executive Director, Ivan Lach, Virginia McMillan, Mike Srbljan, Walter Woodhull, appropriate staff from all divisions

ACTIVITY	TIME LINES	STAFF	STATUS
1. Develop ICCB marketing plan format which identifies ten marketing ports.	January 1996 January 1997 January 1998	Woodhull	Completed for 1996.
2. Identify marketing teams for each port from public and private sectors.	March 1996 March 1997 March 1998	Woodhull	Selected teams included representation from Presidents Council, ICCTA, Illinois Manufacturers Association. State Chamber of Commerce added since last status report.
3. Develop individual marketing plans for each port with appropriate timelines.	Summer 1996 Summer 1997 Summer 1998	Woodhull All Divisions	Collaborated with marketing agency, produced a marketing plan targeted to Illinois taxpayers. Plan highlighted the value of the community college system.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Implement marketing plan through 1998.	Ongoing	Woodhull All Divisions	Brochure for ICCTA/ICCB visit to D.C.; radio PSAs celebrating community college month. Collaborated with Presidents Council, ICCTA, and State Chamber for feature article in fall issue of *Illinois Business*.
5. Review and identify existing partners.	May 1996	Lach McMillan M. Srbljan Woodhull	Completed.
6. Identify areas for additional partnerships.	Summer 1996	All Divisions	In progress.
7. Increase communication access through electronic means.	Fall 1996	Policy and Planning	ICCB Homepage; administrative Listservs developed; data submissions via Internet. Compiled Internet addresses for MIS Coordinators and shared them with the group. Distributed Nonreturning Student Survey Cohort Data and Shared Data Updates primarily through electronic file transfer.
8. Utilize existing infrastructure and associations to facilitate partnerships and cooperative agreements.	1998	All Divisions	

WORK PLAN

GOAL: **COMMUNITY**

OBJECTIVE #2: To develop a better public understanding of the role of community colleges through the use of telecommunications.

DIVISION(S): Executive, Policy and Planning

STAFF: Executive Director, (Todd Hart), appropriate staff from all divisions

ACTIVITY	TIME LINES	STAFF	STATUS
1. Create a statewide representative committee (consortia members and ICCB) to gather and formulate information and ideas.	October 1996	Executive (Hart)	Conceptualized.
2. Define committee scope (topics, goals, dates, locations, etc.) and objectives.	January 1997	Executive	
3. Develop committee agenda, strategies, and advertising for each symposium.	February 1997	Executive	
4. Evaluate the influences and constraints of the technology on the symposia agenda.	February 1997	Policy and Planning	
5. Promote and advertise symposia.	Spring 1997	Executive	
6. Hold symposia.	Spring 1997	All Divisions	

ACTIVITY	TIME LINES	STAFF	STATUS
7. Evaluate symposia successes and methods.	Summer 1997	All Divisions	

GOAL: RESOURCES

TO ACQUIRE AND EFFECTIVELY UTILIZE RESOURCES FOR THE COMMUNITY COLLEGE SYSTEM.

OBJECTIVES:

1. **To obtain improved levels of state funding.**

   Starting Date: July 1995
   Completion Date: June 1998
   Evidence: Legislative agendas and plans, funding plan study, funding levels.

   Status As of December 30, 1996: Legislative agendas were developed and implemented. Joint legislative task force was active during 1996 Spring and Veto sessions. A 4.7% increase obtained in system budget for fiscal year 1997. Budget request for FY 1998 has been developed. Funding plan task force recommendations have been adopted and are being implemented. Proposals were written to other state agencies (DASA and IDOT) regarding funding for Drug and Alcohol Awareness and Prevention.

2. **To obtain expanded federal resources.**

   Starting Date: July 1995
   Completion Date: June 1998
   Evidence: Acquisition of federal funds.

   Status As of December 30, 1996: DOD and DOC proposals were developed. Meeting resulting in increased Pell grant monies took place. Lobby firms activities minimized federal cuts and saved Title III program. Brochure for congressional representatives and staff was developed. Staff coordinated testimony for USDE Higher Ed Act Reauthorization hearing in Chicago.

3. **To strengthen the Illinois Community College System Foundation.**

Starting Date: July 1995
Completion Date: June 1998
Evidence: Acquisition of external funds and implementation of foundation initiatives.

Status As of December 30, 1996: New board members were appointed. Office building sites have been pursued. Scholarship programs have been expanded. Several corporate contacts have been made.

4. **To strengthen adult education in the community college system.**

Starting Date: July 1995
Completion Date: June 1998
Evidence: Improved funding and governance for adult education.

Status As of December 30, 1996: Agreement was reached with ISBE that will provide additional funding for adult education. New adult education funding plan passed General Assembly. Agreement reached on a shared governance approach.

5. **To improve student aid packages for community college students.**

Starting Date: July 1995
Completion Date: June 1998
Evidence: Improved student aid resources.

Status As of December 30, 1996: New ISAC initiative passed by General Assembly. Strategies to implement Access and Opportunity Committee recommendations have been developed and are being implemented.

6. To develop and implement an effective state legislative agenda for the Illinois community college system.

Starting Date: July 1995
Completion Date: June 1998
Evidence: Legislative agenda and end of session results.

Status As of December 30, 1996: Legislative agendas for veto and spring sessions were developed and approved by the Board. 4.7% increased budget approved. Improved funding and governance agreement legislation passed. New ISAC initiative passed. Spring 1997 agenda has been developed.

WORK PLAN

GOAL: **RESOURCES**

OBJECTIVE #1: To obtain improved levels of state funding.

DIVISION(S): Fiscal Affairs, Executive

STAFF: Mike Srbljan, Ivan Lach, Virginia McMillan, Preston Morgan, Jill O'Shea, Ed Smith, Walter Woodhull, Darice Yonker, Executive Director

ACTIVITY	TIME LINES	STAFF	STATUS
1. Conduct a review and analysis of the Presidents Council Funding Task Force plan.	January-August 1996	(Evans) M. Srbljan Yonker Smith	The final report of the task force went to the ICCB in September.
2. Conduct periodic meetings with Finance Advisory Committee and Chief Financial Officers for input into system funding issues.	Ongoing	M. Srbljan	Staff have met with FAC and ICCCFO at their regional meetings and at the IASBO meeting. Meetings with FAC have been scheduled on a bi-monthly basis through the end of FY 1997.
3. Conduct periodic meetings with ICCB staff to determine funding issues/needs.	Ongoing	(Evans) M. Srbljan	FY 1998 issues were incorporated into budget proposal.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Identify all other sources of available revenue to the community college system; i.e., economic development monies, welfare, workforce training.	March 1996	Yonker Becker M. Srbljan Woodhull	Federal list was developed for BOB request. Federal funds analysis was presented to Board at October 1996 meeting. Federal funds database was completed in fall 1996. Proposals were written to DASA and IDOT regarding Drug and Alcohol awareness and prevention.
5. Assist community college system in developing new initiatives for securing additional state monies.	December 1995-June 1996	(Evans) Woodhull M. Srbljan	Four new initiatives were included in fiscal year 1997 budget.
6. Work with the IBHE, Governor's Office, Bureau of the Budget, and the Legislature during appropriation process to explain system needs and technicalities of system budget request.	Ongoing	(Evans) M. Srbljan O'Shea	ICCB staff have met with appropriations staff, BOB staff, Governor's office, IBHE staff, and testified at appropriation hearings.
7. Work with the IBHE in developing mutual initiatives for the community college system to develop an understanding of goals and objectives of the system.	Ongoing	(Evans) M. Srbljan Lach McMillan Woodhull	Some of this work is being done in conjunction with the Funding Task Force. Meeting are taking place at least monthly with IBHE staff. Several joint initiatives are underway.

WORK PLAN

GOAL: **RESOURCES**

OBJECTIVE #2: To obtain expanded federal and private resources.

DIVISION(S): Executive, Fiscal Affairs

STAFF: (Evans), Ellen Andres, Mike Srbljan, Walter Woodhull, Darice Yonker

ACTIVITY	TIME LINES	STAFF	STATUS
1. Collaborate with Davis O'Connell firm in Washington, D.C., ICCB members and staff, and ICCTA to develop federal agenda for community colleges.	January 1996 January 1997 January 1998	(Evans) Woodhull	DOD proposal was developed. Coordinated testimony for USDE Higher Ed hearings on Dec. 12, 1996.
2. Work with congressional representatives and staff and lobbying firm to develop community college federal legislative agenda.	February 1996 February 1997 February 1998	(Evans) Woodhull	Have met with congressional representatives and staff through lobbying firm. Played important role in Title III increased funding. Successful in including community colleges in conference committee language on rate reduction benefits of the new telecommunications act.
3. Collaborate with lobby firm and congressional representatives and staff to obtain favorable legislation regarding block grant funding.	October 1995 - June 1997	(Evans) Woodhull	Met with federal legislators in anticipation of block grants.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Collaborate with lobbying firm to seek sources of federal funding in the areas of telecommunications, workforce development, and international markets.	Ongoing	(Evans) Woodhull	Working with DOD in area of telecommunications. Working with individual colleges on USDC telecom proposals.
5. Develop proposals to federal and private funding agencies.	Ongoing	Woodhull Andres M. Srbljan Yonker	Proposals were developed for DOD, DOC, and Sloan Foundation. Sources of funding for leadership conference have been identified. Collaborated with the Illinois Alcohol and Drug Dependency Association regarding proposal to the Robert Wood Johnson Foundation. Others will be developed as sources are identified.

WORK PLAN

GOAL: **RESOURCES**

OBJECTIVE #3: To strengthen the Illinois Community College System Foundation.

DIVISION(S): Executive

STAFF: (Evans), Walter Woodhull

ACTIVITY	TIME LINES	STAFF	STATUS
1. Assist Foundation Executive Director in interfacing with community college system presidents, trustees, and resource development staff.	December 1995-June 1998	(Evans) Woodhull	Provided direction for meetings at various community colleges for Foundation director. Coordinated meeting with private sector resource.
2. Assist in identifying potential board members for Foundation board expansion.	January-June 1996	(Evans)	Completed.
3. Collaborate with Foundation Executive Director in identifying potential office building sites as possible gifts or partial gifts to the Foundation.	December 1995-February 1996	(Evans) Woodhull	Foundation director has assumed full responsibility for this action.
4. Collaborate with Foundation Executive Director in developing a three-fold brochure which describes the Foundation and its mission. This brochure will be used as a friend-raising and fund-raising tool for potential donors.	March 1996	Woodhull	Foundation committee will take responsibility.

ACTIVITY	TIME LINES	STAFF	STATUS
5. Collaborate with Foundation Executive Director in developing a statewide seminar on "planned giving."	April 1997	Woodhull	Provided Foundation director with "Resource Guide to Planned Giving".

WORK PLAN

GOAL: **RESOURCES**

OBJECTIVE #4: To strengthen adult education in the community college system.

DIVISION(S): Executive, Programs, Fiscal Affairs

STAFF: Executive Director, Ivan Lach, Mike Srbljan, Bev Waldrop, Walter Woodhull

ACTIVITY	TIME LINES	STAFF	STATUS
1. Develop funding initiatives to support the improvement of adult education programs at all community colleges in Illinois.	October 1995-October 1996	(Evans) Lach Waldrop M. Srbljan	Developed performance-based funding criteria for $3M (new monies) distributed for FY97. An agreement with ISBE was developed that provided additional funding for adult education. Completed 6/96.
2. Work with the State Board of Education to implement a new funding plan for adult education.	June 1996	(Evans) M. Srbljan Lach Waldrop Yonker	New adult education funding plan passed by Legislature. Worked with ISBE staff on interagency agreement signed 9/30/96.
3. Work with the Board of Higher Education and the State Board of Education to coordinate and enhance the state governance of adult education	January 1996-June 1997	Lach (Evans)	ISBE and ICCB agreed on a shared governance approach for state governance of adult education. Completed 6/96.

WORK PLAN

GOAL: **RESOURCES**

OBJECTIVE #5: To improve student aid packages for community college students.

DIVISION(S): Executive, Fiscal Affairs

STAFF: Walter Woodhull, Jill O'Shea, Mike Srbljan

ACTIVITY	TIME LINES	STAFF	STATUS
1. Analyze the Illinois Student Assistance Commission annual funding plan.	September-December 1995, 1996, 1997	Woodhull O'Shea M. Srbljan	New ISAC initiative passed by General Assembly; additional $9M for neediest students; community college share estimated at about 60%. Eligible community college students have completed the application process and are receiving grants for spring semester. Staff are attending ISAC meetings.
2. Work with the Presidents Council Student Development Committee, Joint Legislative Coalition, and others to develop strategies for improved student aid.	January-December 1996	Woodhull O'Shea	Strategies to implement Access and Opportunity Committee recommendations have been developed and implemented.
3. Increase financial assistance to students with zero expected family contribution.	October 1995-June 1998	O'Shea (Evans)	SB 1419 was approved by the General Assembly.
4. Monitor results of pilot project to extend eligibility to students taking fewer than six hours per semester.	July 1996-October 1997	Woodhull M. Srbljan O'Shea	Collaborated with ISAC on study of student characteristics of part-time students.

ACTIVITY	TIME LINES	STAFF	STATUS
5. Lobby at the federal level to protect/expand Pell grants and SEOG for low-income students and other student aid.	Ongoing	Woodhull (Evans)	Worked with Davis O'Connell in lobbying efforts that resulted in increased Pell grant amounts.
6. Collaborate with Foundation Executive Director to identify potential donors who will provide endowments for student scholarships.	Ongoing	Woodhull (Evans)	The Illinois Association of Fire Protection Districts increased its student scholarship from $150 to $250 for the 30 community colleges offering fire science curricula for the fall 1996 semester.

WORK PLAN

GOAL: **RESOURCES**

OBJECTIVE #6: To develop and implement an effective state legislative agenda for the Illinois community college system.

DIVISION(S): All Divisions

STAFF: (Evans), Ivan Lach, Virginia McMillan, Jill O'Shea, Mike Srbljan, Walter Woodhull, Public Relations Staff, appropriate staff with expertise in the subject matter of the legislation proposed.

ACTIVITY	TIME LINES	STAFF	STATUS
1. Recommend to Board: Agenda for 1995 Veto Session Agenda for 1996 Veto Session Agenda for 1997 Veto Session	 Oct 1995 Oct 1996 Oct 1997	 (Evans) O'Shea Cabinet	1996 Veto Session Agenda approved by Board.
2. Reorganize Joint Legislative Relations Task Force.	Oct 1995 Oct 1996 Oct 1997	(Evans) O'Shea	Joint Legislative Relations Task Force was active during 1996 session and met to consider Veto Session issues. It is scheduled to meet again in January to formulate the Spring Session agenda.
3. Promote successful passage of veto session agenda.	Nov 1995 Nov 1996 Nov 1997	(Evans) O'Shea	Completed for 1995. Completed for 1996.
3. Hire Director for Governmental Relations.	Dec 1995- Jan 1996	(Evans) Cabinet	Completed. Jill O'Shea hired.

ACTIVITY	TIME LINES	STAFF	STATUS
4. Recommend to Board: Agenda for 1996 Session Agenda for 1997 Session Agenda for 1998 Session	Jan 1996 Jan 1997 Jan 1998	(Evans) O'Shea	1996 Session Agenda approved by Board. 1997 agenda presented to Board 1/17/97.
5. Conduct support activities to pass operating and capital budgets and legislative agenda. . Work with ICCB, Presidents Council, ICCTA, IBHE, BOB, Governor's Office, and all constituencies . Develop fact sheets . Develop brochures . Conduct hearings . Visit legislators and staff	Oct 1995- June 1996 Oct 1996- June 1997 Oct 1997- June 1998	(Evans) O'Shea Woodhull Public Relations staff	Completed for 1996 Session. Accomplished legislative agenda.
6. Inform Board and constituents regarding legislative actions.	Oct 1995- June 1996 Oct 1996- June 1997 Oct 1997- June 1998	(Evans) O'Shea Woodhull Public Relations Staff	Completed for 1996 Session. Wrote periodic ICCB activity updates; published legislative update.

END

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